CHECKLIST FOR SUBMISSION OF DRAWINGS - RESIDENTIAL

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Name of Owner _____
File Reference # _____
Plot # _____Sector _____Phase _____
CNIC # _____
Mobile # _____
Date: _____

To: Deputy Director (Building Control) Main Office, DHA Multan

Subject: Submission of Drawings for Approval

1. Following documents are hereby submitted for approval of drawings and granting permission for construction: -

Ser	Required Documents
a.	Copy of CNIC of Owner
b.	Original Paid Challan of Drawing Scrutiny Fee (Drawing Approval Fee)
c.	Allotment Letter/ Transfer Letter
d.	Possession Letter/ Site Plan of Plot issued by Building Control Section of DHA Multan
e.	Architect Stability Certificate Form available on DHA Multan website (*Architect must have business identity*) • Provide copy of PCATP Card renewed up to-date
f.	Structural Stability Certificate Form available on DHA Multan website • Provide copy of PEC Card renewed up to-date
g.	Structural Stability Certificate on Letter Pad of Registered Structural Engineer
h.	4 Ammonia copies of Architectural building plans along with 1x copy of tracing cloth
i.	2 copies of Structural building plans
j.	3D elevation colored copies on photo paper (6" x 4" size) • Front Elevation showing Driveway/berm and Paved Area etc. • Perspective View In case of corner plot, 2 x additional photographs (6" x 4" Size) of side elevation are also required.
k.	Undertaking of Affidavit in case following are provided in design • Basement ☐ Swimming Pool
l.	Soil Test Report *Please provide Profile of firm/individual registered as geologist/geo-technical engineer for approval before commencement of tests.*
m.	Soft Copies • Architectural Drawings (CAD file) ☐ Structural Drawings (CAD file) • MEP (CAD file) ☐ Electrical (CAD file) • 3D elevation Photos ☐ Soil Investigation Report (pdf)
n.	Signature of Owner on all forms/ plans
o.	Signature and Stamp of Architect and Structural Engineer on all forms/plans/Drawings
p.	Undertakings for Construction Permit Documents available of DHA Multan website and By-Laws.

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Used by DHA Multan

Signature of Receiver: _____   Signature of Owner: _____

Name of Receiver: _____   Name of Owner: _____

Date: _____